Substitute W-9
Request for Taxpayer Identification Number and Certification

PART I – PERSONAL or BUSINESS INFORMATION

Please type or print legibly

1-NAME of INDIVIDUAL, business name, or sole proprietor's name (as registered with the IRS-Internal Revenue Service)

2-BUSINESS NAME (DBA-doing business as), if different from above.

3-CHECK ONE BOX to identify the type of business named above.

☐ Individual/Sole Proprietor ☐ Partnership ☐ C Corporation ☐ S Corporation ☐ Non-profit 501(c) ☐ Associations/Estate or Trust

☐ Government Entity (Exempt under section 501(a)) ☐ Medical or Legal Corporation ☐ Foreign Entity(fill out appropriate W-form)

☐ LLC-Limited Liability Company (If business listed on line 2 is an LLC, must also select an LLC type from below)

[ ] Disregarded entity [ ] Partnership [ ] C Corporation [ ] S Corporation

☐ Other _____

4-EXEMPTIONS Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____

5-BUSINESS ENTERPRISE STATUS

Disadvantage Business Enterprise ___Yes ___No; Women Business Enterprise ___Yes ___No; Minority Business Enterprise ___Yes ___No

6-ADDRESS - Street (include number, apt # or suite number)

_____

City_____ State_____ ZIP_____

E-mail address **(Required)**_____Phone # **(Required)**_____

7-DESCRIBE GOODS OR SERVICES PROVIDED _____

_____

PART II – TAXPAYER IDENTIFICATION NUMBER (TIN)

Enter your TIN in the Appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). For other entities, it is your employee identification number (EIN).

SSN				-			-					TIN / EIN			-							

Under penalties of perjury, I certify that:

PART III - CERTIFICATION

1	**The number shown on this form is my correct TIN (tax payer identification number) or I am waiting for a number to be issued to me, and**
2	**I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding and**
3	**I am a U.S. citizen or other U.S. person (see definition below).**
4	**The FATCA code(s) entered on this form (if any)indicating that I am exempt from FATCA reporting is correct.**

The IRS does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

Sign here >		Date >	

GENERAL INSTRUCTIONS (section references are to the Internal Revenue Code unless otherwise noted).

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of the income from such business. Further, in certain cases where a form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.